



MONROE ELEMENTARY SCHOOL DISTRICT #70

5137 West Cisna Road

Bartonville, IL 61607

Phone: 309-697-3120 Fax: 309-697-3185

May 13, 2020

Dear Monroe Parents:

The Monroe staff appreciates everyone's commitment and hard work during this difficult time. I would like to commend everyone from our staff, parents, and students for the work completed during the mandated closure and remote learning. Overall, all aspects of our school community have done an outstanding job and have a lot to be proud of. As most are aware, there is some question of what our opening of school could look like next fall. I am hopeful that we will start on time but we will also be planning for options to consider if adjustments need to be made. When the time is more appropriate and definite decisions have been made, we will be sure to communicate fall expectations, delays in the school calendar, or continuation of remote learning.

May 14 – Last Day for Remote Learning

May 15 – Teacher Planning Day – final grades due

May 18 – Teacher Planning Day

May 19 – Last Day for Incompletes to be submitted

May 19,20,21 – Exchange Days – Details below

May 22 – Last Day for Staff

Last Day for Lunches

May 26 – Report Cards Available for Pick Up (Students must be in good standing)

Exchange Days / Format –

May 19th: 8:00am-noon and 5:00-8:00pm

May 20th: 10:00am-noon and 5:00-8:00pm

May 21st: 10:00am-noon and 5:00-8:00pm

Pick up times are **not** by scheduled appointment or grade level. You can choose a time most convenient for you. Please drive around to the back playground. You will circle the playground and drive up to the cafeteria door. Someone will meet you at your car. To ensure the safety of everyone, no one will be getting out of their cars. A staff member will take any items you have to return (Chromebooks, chargers, textbooks, library books, Scholastic Bowl/Band/Choir Polos, etc.) and check each item off. All items must be returned before receiving end of the year report cards. Teachers will be communicating with families on what items they need to return. A staff member will also bring any materials your student(s) may have left at school. All materials left in classrooms and lockers will be bagged up and organized by family. These materials will be picked up by family rather than grade levels in order to help limit the number of trips to the school. Any student or family that has items they want to deliver to their teacher can be dropped off during the time slots listed above.

Staff will take precautions to ensure they remain safe during the end-of-year pickup and drop off. The number of staff members in a school building at a time will be limited, and staff will remain at least six feet apart. Staff will wear face coverings and gloves while handling student material.

Final Grades – As a reminder, students will receive a 4th quarter grade of pass or incomplete. Students can still submit incompletes until Tuesday, May 19th to receive credit towards a passing grade. Once final grades are finalized and printed Monroe will follow up with individual letters to students who still have an incompletes or are at risk of failing for the year. Letters will detail summer / fall options to move an incomplete to a passing grade or advancement to the next grade level.

Report Cards – Report cards will be held for students who are not in good standing. This includes students who owe money to Monroe or students who have not returned all items as expected. Report cards will be available for pick up in the vestibule at Monroe from 6:30 A.M. – 6:30 P.M. on May 26,27,28, and 29th.

Graduation – We still have graduation set for June 29th at LCHS. We would like to host some sort of in-person graduation but will have to wait and see what requirements are in place at that time. Further communication and detail will be forthcoming.

Outdoor Ed – One of the long standing traditions at Monroe is the overnight outdoor ed. field trip. We are still committed to hosting this for our current 7th grade students. We are looking at alternate dates in the fall or Spring of 2021 if necessary. If parents have already paid for outdoor ed. we can hold your money and apply payment to next year.

Best wishes to everyone as we transition from the end of an unprecedented school year to an unpredictable summer. We will be gathering feedback in the near future to place into our remote learning plan. For parents who wish to keep students engaged academically, our staff is in the process of preparing a list of resources available for individual student engagement and target skills for each grade level.

Sincerely,

Dr. Darrick Reiley
Superintendent