CALL TO ORDER
President Anderson called the meeting to order at 6:30 PM.

ROLL CALL
Present: Mr. Anderson, Mr. Franklin, Mr. Powell, Mrs. Westerdahl
Absent: Mr. Duncan, Mr. Kauffman, Mr. Ori
Others: Mr. Reiley, Ms. Johnson, Mrs. Walraven

AMENDMENTS TO THE AGENDA
None.

RECOGNITION OF AUDIENCE REQUESTS FOR PRESENTATION
Mrs. Walraven addressed the Board and presented information regarding parent awareness. The Board discussed having a “Parent University” night – an informational evening discussing topics such as PARCC, Common Core, GO Math, RtI, and technology. Flyers will be sent home at a later date.

ACTION ITEMS
Motion to Approve Action Items A-D.
   A. Regular Meeting Minutes, October 16, 2014
   B. Closed Session Meeting Minutes, October 16, 2014
   C. Monthly Treasurer’s Report
   D. Payment of Bills
      Motion: Franklin
      Second: Powell
      Roll Call: 4 ayes

Motion to Approve Action Item E, Finance Committee Minutes, November 3, 2014
   Motion: Westerdahl
   Second: Powell
   Roll Call: 4 ayes

Motion to Approve Action Item F, 2014 Tax Levy
   Motion: Franklin
   Second: Westerdahl
   Roll Call: 4 ayes

Motion to Approve Action Item G, Technology Purchases
   Motion: Franklin
   Second: Powell
   Roll Call: 4 ayes

DISCUSSION/INFORMATION ITEMS
Risk Management Plan – Mr. Reiley presented the updated plan to Board members. Changes were made to two insurance coverage amounts and a percentage change to the teacher’s salary portion coded to Tort Funds. This change will create a 20-25% savings for the Education Fund.
Phone System – Monroe currently leases a voicemail system from Oberlander Communications. Oberlander has submitted a proposal to install a new voicemail system and replace 7-8 phones. The voicemail system will also have email capabilities. Proposed cost is $12,000-$13,000.

Homework Policy – Monroe initiated a new missing/late homework policy. Letters were sent to all parents. Jr. High students will have only 2 warnings of missing/late homework for each course per quarter. This policy is geared to follow LCHS policy.

December/January Meetings – Mr. Reiley reminded members of the December 16th change for the regular Board meeting. He also reminded members of the January 10th goal setting meeting 8:00 – 12:00.

Staff Gifts – The Board discussed staff gift cards. Ms. Johnson will handle the purchase of these.

Working Cash Bond / Expenditure Projections – Monroe has several high cost items that would not be covered with the regular budget. Mr. Reiley gave several examples of these costs and the Board discussed possible bonding issues. Examples included roof replacement, new stove and oven in the kitchen, a second boiler replacement, science room upgrade, repair hallway ceilings, and carpet in the hallways and office.

Monthly Reports – The Board reviewed the following reports:
   1. Monthly Budget Summary Report
   2. Activity Fund Report
   3. Revolving Fund Report
   4. Enrollment Report

Superintendent’s Report – Beginning this Sunday, Monroe will host the area Biddy Basketball program.

The contractor fixed the leaking awning of the new vestibule. The awning was leveled and concrete poured to divert the water away. The architect will review the final check off list. Final payment should be made in December.

The E-Pay program is in the final stages. Use of the program should be available in the second semester.

The Board did not go into Closed Session.

**ADJOURNMENT**

Motion to Adjourn.
   Time: 7:53 PM.
   Motion: Powell
   Second: Westerdahl
   Voice Vote: All ayes